

<b>SOUTHWEST FIRE ACADEMY</b>		<b>POLICY-400-009</b> <b>Rev.003</b>	
<b>POLICY</b>	<b>SECTION:</b> 400 - Student		
	<b>TITLE:</b> OFMEM Certification Testing for Volunteer Firefighters		
	<b>Date Approved:</b> June 1, 2017	<b>Current Revision Date:</b> January 01, 2024	
<b>Subject:</b> OFMEM Certification testing for Volunteer / Part-Time Firefighters who complete OFMEM approved courses			
<b>Scope:</b> This Policy applies to all students and staff of Southwest Fire Academy			
<b>Purpose:</b> To establish a procedure to be tested for OFMEM IFSAC / ProBoard Certification for Volunteer / Part-Time Firefighters			
<b>Procedure:</b> Ontario Volunteer Firefighters who sign up for OFMEM testing are not required to pay the OFMEM certification testing fees if their Fire Chief signs them in for the testing. Career Colleges (CCs) must be registered under the <i>Ontario Career Colleges Act 2005</i> , which is administered by the Superintendent of Career Colleges. The Act states that all vocational programs must be registered and approved by the Ministry of Training, Colleges, and Universities. A vocational program is a program that is over 40 hours or when tuition fees exceed \$1000.00.  Exemptions to this requirement are permitted when an employee is taking training approved by their employer for a job they currently perform. Southwest Fire Academy requires all Volunteer / Part-Time Firefighters who sign up for the SFA Pre-Service for the Volunteer Firefighter – NFPA 1001/1072 Program to have their Fire Chief sign them			

into OFMEM IFSAC/ProBoard certification testing. This will satisfy the exemption requirement outlined in the Act.

Southwest Fire Academy cannot register students who complete the SFA Pre-Service for the Volunteer Firefighter – NFPA 1001/1072 Program into OFMEM IFSAC/ProBoard certification testing. These students must have their Fire Chief or approved designate from their fire department register them for testing.

Southwest Fire Academy will provide the Fire Chief all the required documentation and student records after the course is complete so that the student can take the certification testing.

Students who register for the SFA Pre-Service for the Volunteer Firefighter – NFPA 1001/1072 Program must fill out and sign SFA Form 400-009 – Volunteer Firefighter OFMEM Testing.

Courses that SFA will sign Ontario Volunteer Firefighters in for OFMEM IFSAC and ProBoard certification testing are:

- SFA NFPA 1006 Technical Rescue courses
- SFA Pump Operations (Fire Apparatus Driver/Operator Professional) – NFPA 1002
- SFA NFPA 1072 Hazardous Materials courses
- SFA NFPA 1021 Fire Officer Level I and II courses
- SFA NFPA 1041 Fire Service Instructor Level I and II courses

Southwest Fire Academy testing fees apply, as disclosed on the SFA website.

**References:**

1. Ministry of Training, Colleges, and Universities
2. Ontario Career Colleges Act, 2005
3. OFMEM Memorandum of Understanding
4. SFA Form 400-009 – Volunteer Firefighter OFMEM Testing

**Notes:**