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| SOUTHWEST FIRE ACADEMY | | POLICY 400-008 Rev.003 | |
| POLICY | SECTION: 400 - Student | | |
| | TITLE: Student Grade Release | | |
| | Date Approved: January 15, 2016 | | Current Revision Date: January 01, 2024 |
| Subject: Use of Personal Information - Students | | | |
| Scope: This policy applies to all students of Southwest Fire Academy | | | |
| Purpose: To establish a policy in accordance with the Ontario Career Colleges Act, 2005 governing the use of students private information pertaining to grades and records | | | |
| Procedure: All student records shall be released only to the following persons or agencies: <ul style="list-style-type: none"> <input type="checkbox"/> Records and Administration <input type="checkbox"/> The student <input type="checkbox"/> The employer of the student if a release form has been signed by the student | | | |
| References: <ul style="list-style-type: none"> • The ProBoard | | | |
| Notes: | | | |