

SOUTHWEST FIRE ACADEMY		POLICY-600-004	
POLICY	SECTION: 600 - Procedures		
	TITLE: Student Accommodations and Access to Testing		
	Date Approved: August 7, 2015		Revision Dates:
Subject: Policy Intent and Application			
Scope: This Policy applies to all employee's and students of the Southwest Fire Academy			
Purpose: The Policy applies to complaints of harassment that have occurred on Southwest Fire Academy campus or at a one of our events and involve our students or staff. All of Southwest Fire Academy students and staff have a right to study and work in an environment free of harassment. This document sets out our policy on harassment involving our students, defines the prohibited behaviours, and outlines our investigative processes for harassment.			
Procedures: 1. College Access 1.1 Students with disabilities must have equal access to all College programs and services. There must not be a limit placed on the proportion or number of students with disabilities admitted to College programs and/or courses, unless undue hardship to the College can be demonstrated as required by the Ontario Human Rights Commission Guidelines for Assessing Accommodation Requirements for Persons with Disabilities (2000). 1.2 Students with disabilities must meet program eligibility criteria and applicant selection criteria relevant to the program. They have the opportunity to be provided with reasonable accommodation in the admission and selection process. 1.3 In the admission and selection process, no greater onus of proof with respect to capability should be required from a student with a disability than is required of other students.			

1.4 Assessment of students with disabilities for admissibility is to be based on present functional ability and cannot be influenced by expected future deterioration.

1.5 Students with disabilities are to be provided assistance and accommodations on an individual basis.

1.6 Students with disabilities who use a support person may bring that person with them to the College and to the classroom as described in the accommodation plan.

1.7 Students with disabilities may be accompanied by their guide dog or service animal while at the College, except where excluded by law. Where a service animal is excluded by law, other measures are to be determined to assist the student.

1.8 Once accepted to a program, students with disabilities are deemed to be capable of fulfilling the essential requirements of the program, if provided with reasonable accommodations and services.

2. Access to Information

2.1 Information regarding the availability of services for students with disabilities is to be included in all major College publications such as calendars, student handbooks, recruitment materials, websites, newsletters, and course outlines. All publications are to identify where students with disabilities can obtain accessibility information. This information is to be provided in an accessible format upon request.

2.2 The Registrar's Office is to provide information on the services available to students with disabilities in the College Offer of Admission package.

2.3 All College policies will respect the dignity of persons with disabilities, encourage the principles of universal access design, and take into consideration the Accessibility for Ontarians with Disabilities Act (2005).

3. Academic Accommodation

Academic accommodation refers to educational practices, systems, and support services designed to accommodate functional challenges due to a disability. The purpose of the accommodation is to enable students to meet the essential requirements of their academic program. At no time does accommodation undermine or compromise the learning outcomes of a course or program. The principles of respect for dignity, individualization, inclusion and full participation apply both to the substance of an accommodation and to the accommodation process.

3.1 Reasonable academic accommodations are provided to students with disabilities in order to ensure equal opportunity and freedom from discrimination.

3.2 Academic accommodations may include adaptations in the way specific courses are delivered, as well as the use of assistive devices and support services.

3.3 In exceptional circumstances, with the approval of the program or course Chair, modifications or substitutions of courses may be made, as long as the program learning outcomes are met.

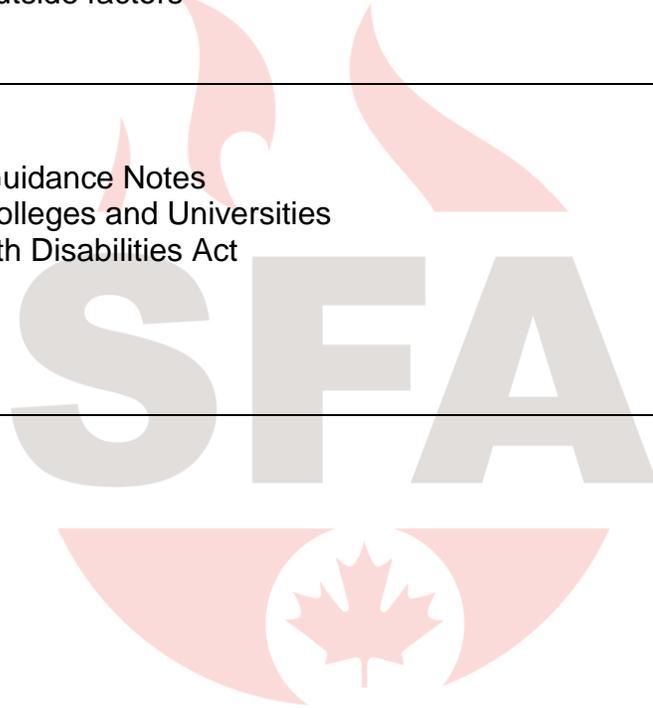
4.1 All students who complete the required training program shall be offered the opportunity to complete ProBoard Certification testing

4.2 A fee schedule shall be developed and all students shall pay the same testing fees, regardless of any outside factors

References:

1. Section 21 Guidance Notes
2. Ministry of Colleges and Universities
3. Ontarians with Disabilities Act

Notes:



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