

SOUTHWEST FIRE ACADEMY		POLICY 400-009 Rev.002	
POLICY	SECTION: 400 - Student		
	TITLE: OFMEM Certification Testing for Volunteer Firefighters		
	Date Approved: June 1, 2017		Current Revision Date: November 12, 2019
Subject:			
OFMEM Certification testing for Volunteer / Part-Time Firefighters who complete OFMEM approved courses			
Scope:			
This policy applies to all students and staff of the Southwest Fire Academy			
Purpose:			
To establish a procedure to be tested for OFMEM IFSAC / ProBoard Certification for Volunteer / Part-Time Firefighters			
Procedure:			
<p>Ontario Volunteer Firefighters who sign up for OFMEM testing are not required to pay the OFMEM certification testing fees if their Fire Chief signs them in for the testing.</p> <p>Private career colleges (PCCs) must be registered under the <i>Private Career Colleges Act, 2005</i>, which is administered by the Superintendent of Private Career Colleges. The Act states that all vocational programs must be registered and approved by the Ministry of Colleges, Training and Universities. A vocational program is a program that is over 40 hours or when tuition fees exceed \$1000.00.</p> <p>Exemptions to this requirement are permitted when an employee is taking training approved by their employer for a job they currently perform. Southwest Fire Academy requires all Volunteer / Part-time Firefighters who sign up for the SFA Volunteer Firefighter Level II Bootcamp to have their Fire Chief sign them into OFMEM IFSAC / ProBoard Certification Testing. This will satisfy the exemption requirement outlined in the Act.</p>			

Southwest Fire Academy cannot register students who complete the SFA Volunteer Firefighter Level I and II boot camp into OFMEM IFSAC / ProBoard certification testing. These students must have their Fire Chief or approved designate from their fire department register them for testing.

Southwest Fire Academy will provide the Fire Chief all the required documentation and student records after the course is complete so that the student can take the certification testing.

Students who register for the SFA Volunteer Firefighter Level II program must fill out and sign SFA Form 400-009 – Volunteer Firefighter OFMEM Testing.

Courses that SFA will sign Ontario Volunteer Firefighters in for OFMEM IFSAC and ProBoard Certification Testing are:

Course	Testing Fee
SFA 1006 Technical Rescue Courses	\$175.00
SFA NFPA 1002 Chapter 5	\$175.00
NFPA 472 (1072) HAZMAT (all levels)	\$175.00
NFPA 1021 Officer I and II	\$175.00
NFPA 1041 Instructor Level I and II	\$175.00

References:

1. Ontario Ministry of Training, Colleges and Universities
2. Ontario Private Career Colleges Act, 2005
3. OFMEM Memorandum of Understanding
4. SFA Form 400-009 – Volunteer Firefighter OFMEM Testing

Notes:

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