

<b>SOUTHWEST FIRE ACADEMY</b>		<b>POLICY 400-003</b>	
<b>POLICY</b>	<b>SECTION:</b> 400 – Student		
	<b>TITLE:</b> Student Enrolment Contract – Non - Vocational		
	<b>Date Approved:</b> January 15, 2016		<b>Revision Dates:</b> None
<b>Subject:</b>  Student Enrolment Contract			
<b>Scope:</b>  This policy applies to all students of the Southwest Fire Academy			
<b>Purpose:</b>  To establish a policy for student enrolment in accordance with the Private Career Colleges Act, 2005			
<b>Procedure:</b>  Students who are enrolled in a Southwest Fire Academy non-vocational program shall fill out the following forms completely on the first day of the training: <ol style="list-style-type: none"> <li>1. Student Use of Personal Information – SFA Form 400-002</li> <li>2. Model Release Form – SFA Form 000-002</li> <li>3. Emergency Contact Information – SFA Form 000-003</li> <li>4. Par-Q-Form</li> </ol>			
<b>References:</b>  <ul style="list-style-type: none"> <li>• Private Career Colleges Act, 2005</li> </ul>			
<b>Notes:</b>			